

Louisiana Clean Marina Checklist

Marina Name: _____
Owner/Manager: _____
Address: _____

Phone: _____

Marina Type:
 ___ Marina, no boatyard
 ___ Marina with boatyard
 ___ Boatyard/boatbuilder, no slips
 ___ Other:

This form is intended to be used by marina operators to conduct voluntary self-assessments of their facilities. It will also be used by representatives of the Louisiana Clean Marina Program to verify self-assessments prior to Department of Natural Resources (LDNR) Clean Marina Certification. The page numbers with each item below refer to the *Louisiana Clean Marina Guidebook*, available from the Louisiana Clean Marina Program by calling LDNR at (800) 267-4019.

The *Louisiana Clean Marina Guidebook* is a compilation of examples of practices or options a participating marina may consider to meet the checklist criteria. Other practices not included in the guidebook that meet the spirit and goals of protecting Louisiana waters from pollution may be considered in the marina self-assessment and by representatives of the Clean Marina Program as meeting the criteria for certification.

Louisiana Clean Marina Certification will be presented to marinas that achieve at least a minimum score per subject area. (See last page.) Scoring is based on applicable items only. Please note: It is not necessary to implement all of the recommended practices to be certified as a Clean Marina. The "not applicable" (N/A) option is offered so that items which are beyond your control or which simply do not apply to your operations will not be counted against you in the scoring process. For example, if you do not have a septic system, check "N/A" for Area 6, No. 5. There is a space at the end of this form to clarify any of your answers or to list other items you would like the reviewers to take into consideration.

Area 1: MARINA DESIGN AND MAINTENANCE

FOR NEW CONSTRUCTION ONLY

DO YOU:

- | | | | |
|--|-----|----|-----|
| 1. Use environmentally neutral materials?
(p. 8, No. 2) | Yes | No | N/A |
| 2. Employ shore erosion control measures?
(p. 9, No. 5) | Yes | No | N/A |

FOR EXISTING FACILITIES

DO YOU:

- | | | | |
|---|-----|----|-----|
| 3. Maintain structures using Clean Marina/ best management practices? (p. 9, No. 7) | Yes | No | N/A |
| 4. Practice water conservation?
(p. 9, No. 6) | Yes | No | N/A |
| 5. Use upland and inland areas for storage and maintenance?
(p. 9, No. 9) | Yes | No | N/A |
| 6. Have vegetated areas/easements on your property?
(p. 12, No. 14) | Yes | No | N/A |
| 7. Avoid toxic lawn and garden chemicals to the greatest extent possible? (p. 11, No. 13) | Yes | No | N/A |

- | | | | |
|--|-----|----|-----|
| 8. Practice water-wise landscaping?
(p. 10, No. 12) | Yes | No | N/A |
|--|-----|----|-----|

AREA 1 SCORE:

("Yes" responses ____/Number of applicable items ____) x 100 = ____%

Area 2: STORMWATER MANAGEMENT

DO YOU:

- | | | | |
|---|-----|----|-----|
| 1. Cultivate vegetated areas? (p. 14, No. 2) | Yes | No | N/A |
| 2. Have limited paved areas? (p. 14, No. 3) | Yes | No | N/A |
| 3. Stencil or mark storm drains? (p. 19, No. 6) | Yes | No | N/A |

AREA 2 SCORE:

("Yes" responses ____/Number of applicable items ____) x 100 = ____%

Area 3: VESSEL MAINTENANCE AND REPAIR

DO YOU:

- | | | | |
|---|-----|----|-----|
| 1. Restrict maintenance activities to designated work areas? (p. 22, No. 2) | Yes | No | N/A |
| 2. Contain dust from sanding?
(pp. 22-23, No. 3) | Yes | No | N/A |
| 3. Contain debris from blasting?
(p. 23, No. 4) | Yes | No | N/A |
| 4. Minimize impacts of pressure washing?
(pp. 23-24, No. 5) | Yes | No | N/A |
| 5. Recommend bottom coatings w/ minimal environmental impact? (p. 24, No. 6) | Yes | No | N/A |
| 6. Minimize impacts of painting operations?
(p. 24, No. 7) | Yes | No | N/A |
| 7. Handle solvents appropriately?
(p. 25, No. 9) | Yes | No | N/A |
| 8. Offer spill-proof oil changes?
(p. 33, No. 10) | Yes | No | N/A |
| 9. Provide an oil/water separation service to filter bilge water? (p. 33, No. 9) | Yes | No | N/A |
| 10. Offer Marine Sanitation Device (MSD) inspections and maintenance? (p. 44, No. 7) | Yes | No | N/A |
| 11. Recommend/offer environmental audits or retrofits for vessel sanitation systems? (p. 64, No. 1) | Yes | No | N/A |

DO YOU MINIMIZE ENVIRONMENTAL IMPACTS FROM:

- | | | | |
|--|-----|----|-----|
| 12. Engine repair and maintenance?
(pp. 25-26, No. 10) | Yes | No | N/A |
| 13. Winterization work?
(p. 26, No. 11) | Yes | No | N/A |
| 14. In-water maintenance?
(pp. 26-27, No. 12) | Yes | No | N/A |
| 15. Underwater hull cleaning in marina waters?
(pp. 26-27, No. 12; pp. A26-A27) | Yes | No | N/A |

AREA 3 SCORE:

("Yes" responses ____/Number of applicable items ____) x 100 = ____%

Area 4: PETROLEUM CONTROL (Both commercial and non-public use)

DO YOU:

- | | | | |
|---|-----|----|-----|
| 1. Comply with petroleum (fuel and oil) storage requirements?
(pp. 29-30, No. 2) | Yes | No | N/A |
| 2. Regularly inspect/repair fuel transfer equipment?
(p. 31, No. 4) | Yes | No | N/A |
| 3. Have environmental controls at the pumps?
(p. 31, No. 5) | Yes | No | N/A |
| 4. Train staff to promote environmental precautions while fueling?
(p. 32, No. 6) | Yes | No | N/A |
| 5. Keep a supply of ready-to-use oil-absorbent materials at
your fuel dock? (p. 31, No. 5) | Yes | No | N/A |
| 6. Take precautions to minimize spills and leaks from machinery?
(p. 33, No. 11) | Yes | No | N/A |

AREA 4 SCORE:

("Yes" responses ____/Number of applicable items ____) x 100 = ____%

Area 5: EMERGENCY PLANNING

DO YOU:

- | | | | |
|--|-----|----|-----|
| 1. Have accessible, current, written emergency response plans for
likely threats? (p. 37) | Yes | No | N/A |
| 2. Have regular emergency training and drills for staff?
(p. 57, No. 2) | Yes | No | N/A |
| 3. Store fuel spill response equipment in a convenient, readily
accessible location? (p. 31, No. 5) | Yes | No | N/A |
| 4. Maintain files of Material Safety Data Sheets as required by
OSHA? (p. 34, No. 13) | Yes | No | N/A |

AREA 5 SCORE:

("Yes" responses ____/Number of applicable items ____) x 100 = ____%

Area 6: SEWAGE HANDLING

DO YOU:

- | | | | |
|--|-----|----|-----|
| 1. Have a well-maintained pumpout system?
(pp. 40-42, Nos. 1 & 2) | Yes | No | N/A |
| 2. Discourage discharge from Type 1 and Type 11 MSDs at the
slip or mooring? (pp. 42-43, No. 3) | Yes | No | N/A |
| 3. Have clean, functional restrooms available 24 hours a day?
(p. 43, No. 4) | Yes | No | N/A |
| 4. Address the special sewage handling of live-aboards?
(p. 44, No. 6) | Yes | No | N/A |
| 5. Maintain your septic or private sewage treatment system regularly
and make sure it is functional? (p. 43, No. 5) | Yes | No | N/A |

AREA 6 SCORE:

("Yes" responses ____/Number of applicable items ____) x 100 = ____%

Area 7: WASTE CONTAINMENT AND DISPOSAL

DO YOU:

- | | | | |
|--|-----|----|-----|
| 1. Store, use, and dispose hazardous waste, including solvents, in accordance with federal and state regulations? (p. 51, No. 8) | Yes | No | N/A |
| 2. Reduce waste in your daily operations? (p. 47, No. 1) | Yes | No | N/A |
| 3. Limit the disposal of fish scraps to areas/methods that will not impair water quality? (p. 48, No. 2) | Yes | No | N/A |
| 4. Provide trash cans, bins, Dumpsters, etc. that are covered, well marked, and convenient? (pp. 48-49, No. 3) | Yes | No | N/A |
| 5. Provide or promote solid waste recycling? (pp. 49-50, No. 5) | Yes | No | N/A |
| 6. Provide or promote liquid waste recycling (oil, solvents, etc.)? (p. 50, No. 6) | Yes | No | N/A |
| 7. Minimize your use of hazardous products? (pp. 50-51, No. 7) | Yes | No | N/A |
| 8. Follow recommended waste disposal methods? (pp. 52-53, No. 9) | Yes | No | N/A |

AREA 7 SCORE:

("Yes" responses ____/Number of applicable items ____) x 100 = ____%

AREA 8: MARINA MANAGEMENT

DO YOU:

- | | | | |
|--|-----|----|-----|
| 1. Train employees to use equipment and chemicals according to established standards? (p. 57, No. 1) | Yes | No | N/A |
| 2. Regularly review emergency response procedures with staff? (p. 57, No. 2) | Yes | No | N/A |
| 3. Train employees to watch for inappropriate discharges? (p. 58, No. 3) | Yes | No | N/A |
| 4. Have a predetermined procedure for handling polluters? (p. 58, No. 4) | Yes | No | N/A |
| 5. Maintain training records? (p. 58, No. 5) | Yes | No | N/A |
| 6. Incorporate best management practices into all contracts? (p. 58-59, No. 1) | Yes | No | N/A |
| 7. Post signs detailing best management practices? (p. 59-62, No. 2) | Yes | No | N/A |
| 8. Distribute environmental education materials to patrons? (p. 63, No. 3) | Yes | No | N/A |
| 9. Host workshops to highlight and demonstrate best management practices? (p. 63, No. 4) | Yes | No | N/A |
| 10. Encourage and recognize boaters who try to prevent pollution? (p. 63, No. 6) | Yes | No | N/A |

AREA 8 SCORE:

("Yes" responses ____/Number of applicable items ____) x 100 = ____%

Area 9: BOATER EDUCATION

DO YOU:

- | | | | |
|--|------------|-----------|------------|
| 1. Provide clean boating information to your boaters?
(p. 63, No. 3) | Yes | No | N/A |
| 2. Provide clear signage around your marina?
(pp. 59-62, No. 2) | Yes | No | N/A |
| 3. Post environmental information in clearly marked
places (bulletin board)? (p. 63, No. 5) | Yes | No | N/A |
| 4. Encourage and recognize boaters who try to prevent
pollution? (p. 63, No. 6) | Yes | No | N/A |
| 5. Encourage patrons to review contracts?
(pp. 58-59, No. 1) | Yes | No | N/A |

AREA 9 SCORE:

(“Yes” responses ____/Number of applicable items ____) x 100 = ____%

SCORING

- 1. Enter your scores for each section on the lines below, and compare your scores to the minimum required scores.

Your Score		Minimum Required Score
Area 1	_____ %	70
Area 2	_____ %	80
Area 3	_____ %	80
Area 4	_____ %	80
Area 5	_____ %	80
Area 6	_____ %	85
Area 7	_____ %	85
Area 8	_____ %	90
Area 9	_____ %	80

- 2. If your score for each area is equal to or greater than the minimum required for each applicable section, call the Louisiana Clean Marina Initiative office at (800) 267-4019 to schedule a confirmation visit.

- 3. Please list additional measures, practices or policies you feel strengthen your case for Clean Marina certification.

Please use a separate sheet of paper for any additional comments or explanations.

Marina Operator/Manager (name) (signature)

(date)

Verified by LDNR representative:

(name) (signature)
on: _____
(date)

Verified by Certification Committee representative:

(name) (signature)
on: _____